

***Town of York ~ Village Study Committee
Meeting Minutes ~ April 3, 2014
York Public Library***

Present: Ron McAllister, Stu Dawson, Antonia DeSoto, Gloria Gustafson, Dean Lessard,
Pete Smith, Lew Stowe

Absent: Joel Lefever, Scott Stevens, Ron Nowell, Rob Yandow

1. Chairman Ron McAllister called the meeting to order at 8:39 am.
2. Meeting minutes for March 21st were approved as is.
3. Stu noted that Steve Burns plans to attend our meetings in the absence of Christine Grimando.
4. Stu reviewed new charts he has prepared to visualize the extended study area along York Street East of the village center. These charts revealed some of the opportunities and constraints relative to existing buildings and available open space including the following:
 - a) Difficulty adding parking, sidewalks and bike lanes in this area;
 - b) Potential for parking behind buildings on the North side of York Street (pizza shop, etc.);
 - c) Potential for additional shops behind buildings on the North side of York Street;
 - d) Need for additional walk bridges to/from Library area;
 - e) Difficulty that ambulances have trying to enter York Street from their driveway; and,
 - f) Potential for additional green space along York Street.
5. Dean suggested the possibility of installing LED pedestrian warning lights at certain crosswalks.
6. Stu described an alternate design for parking in front of the pizza shop which would eliminate cars backing out into York Street and would gain one parallel public parking spot on the street.
7. The group discussed the possibility of creating a driveway behind the York Street buildings all the way from Cumberland Farms to the Bagel Basket and possibly beyond.
8. Dean reported that LinePro has gathered all of the documentation they need and were eager to get to work on the survey itself now that the weather is clearing up.
9. The group discussed the need to evaluate RFQ responses by rating each response. Pete suggested that rating each factor needs to be “weighted.” Dean distributed an evaluation form that includes a maximum score for each factor thus providing the desired weighting result. The total maximum score for all factors is 100 points. It was agreed that each committee member should do their own evaluation independently.
10. The group decided to reschedule their next meeting from April 18th to April 25th in order to have more time to work on the evaluations.
11. Dean noted that Tim Frechette had promised to send the completed PSA video to us by April 8th.
12. Our next meeting will be at 8:30 am on Friday, April 25th at the York Public Library.

Meeting adjourned at 9:53 am

Respectfully submitted,
Peter Smith, Secretary