

***Town of York ~ Village Study Committee  
Meeting Minutes ~ September 3, 2015  
York Public Library ~ Wheeler Room***

***Present:*** Ron McAllister, Stu Dawson, Toni DeSoto, Gloria Gustafson, Chris Hartwell,  
Robert Palmer, Dylan Smith, Pete Smith, Lew Stowe

***Absent:*** Joel Lefever, Dean Lessard, Scott Stevens, Steve Pelletier

***Guests:*** Regina Leonard

1. Chairman Ron McAllister called the meeting to order at 8:36am.
2. Meeting minutes for August 20<sup>th</sup> were approved as written.
3. Ron explained that a brief confusion regarding Jodi Merrill's membership on the committee has been resolved and that the hospital will be represented by Steve Pelletier going forward. Jodi will be invited to join the Buzz subcommittee.
4. Regina took over the meeting to update the group on what she and her team have been doing for the last few weeks, what they completed in August and what they plan to complete over the next two months. In addition, she reviewed the draft horizontal alignment drawings as well as several action items that will involve the committee going forward.
5. She noted that the next step will be to review the draft horizontal alignment with members of the Bike/Ped group and York public safety organizations (fire, ambulance & police). In addition, Dean is trying to identify a Maine DOT representative to review the design.
6. Using the draft horizontal alignment drawings, Regina explained various design concepts that they have applied to the original Master Plan roadway design. Discussion focused on critical traffic components such as the Lindsay Road intersection, Ciampa building access and alleys, Berger building frontage, etc.
7. Stu proposed that the drawings should also show the alignment of pedestrian and bicycle travel routes such as bike lanes, crosswalks and sidewalks. As they are, the drawings do not adequately reflect the importance we place on safe pedestrian movements.
8. Regina went on to describe design elements related to the library garden and pond and how pedestrian walkways throughout the library property could be integrated into the village pedestrian plan.
9. The group then discussed plans and schedules for stakeholder outreach meetings to review higher level of schematic designs with several groups including public utilities, public safety, business and property owners, government, school and civic leaders, veteran and historic organizations, non-profits, etc. The first outreach meeting is planned for Thursday, October 29<sup>th</sup>.
10. Chris has been working on a complete list of stakeholders with contact information to assist in the preparation of invitations to the outreach meetings. Ron noted that our approach to outreach is really important and the way that we promote it is critical. An example will be personal delivery of the invitations. In addition, Ron will invite the public to attend the meeting in a newspaper article.
11. The group reviewed plans for our booth at the MarketFest where we will hand out flyers promoting the outreach meeting and promoting the Comprehensive Plan updates on the November ballot.
12. Our next regular meeting will be at 8:30am on Thursday, September 17<sup>th</sup> at the York Public Library.

Meeting adjourned at 10:03am

Respectfully submitted,  
Peter Smith, Secretary