

***Town of York ~ Village Revitalization Steering Committee  
Meeting Minutes ~ June 21, 2018  
York Public Library ~ Wheeler Room***

***Present:*** Stu Dawson, Toni DeSoto, Chris Hartwell, Dean Lessard, Bill Lord, Ron McAllister,  
Dylan Smith, Pete Smith

***Absent:*** Stephen Carr, Brent Drennan, Mike Estes, Dan Poulin, Don Rose

***Guest:*** Leah Drennan

1. Committee Chair, Chris Hartwell called the meeting to order at 10:08am.
2. Several members of the committee complimented Chris on her annual report to the Board of Selectmen.
3. Meeting minutes for May 24<sup>th</sup> were approved as written.
4. Dean reported that he had spoken to Regina and she has completed revisions to her draft construction plan reflecting the additional roadside parking spaces he had identified. He hopes the new draft will change the "message" regarding parking from potentially losing about 12 to gaining at least 32.
5. Dean is looking forward to presenting the revised parking plan to the BoS on July 9th. Hoping to take advantage of their positive response to the good news about parking, he also hopes to be able to gain their approval for funding the utility study at the same meeting.
6. At Chris's request, Dean explained the boundaries of phase one as follows: from the monument down Long Sands Road to Woodbridge Road, and from the First Parish Church Paris Hall along York Street to Hospital Drive.
7. At this point in the meeting, Dean forwarded Regina's draft plan to the library director and copies were printed out for members of the committee to review at this meeting. The group suggested that more contrasting colors would help differentiate between types of parking spaces. Potential new spaces next to the fire station are not included as they are not part of phase one.
8. Chris asked the group to consider the issues the committee will focus on going forward as listed at the end of her report to the BoS.
  - a. Pete noted that the third item regarding short-term signage is strongly related to the second item regarding parking management.
  - b. Dylan noted that, even though it's likely they don't realize their responsibility to do so, the Historic District Commission (HDC) has to approve any street improvements in the village.
  - c. Regarding "short-term" signage, Pete proposed that we choose specific signs from the overall plan that will be useful immediately and that, hopefully, won't have to be relocated during final construction.
  - d. Of the three types of signs, regulatory signs must adhere to official design criteria. Beyond that, we need to establish our own design "branding" for informational and directional signs.
9. Bill Lord moved to accept the list of activities that the committee will focus on for the short to medium term, which can be found on pages 8 and 9 of the VRSC - BOS Report #1 date June 2018. The motion was seconded by Pete Smith and approved by unanimous vote.

10. Chris asked if the proposed Davis subdivision would have any impact on implementation of the village master plan. Dean stated that he didn't feel the increase in traffic volume on York Street would present any concerns. Further, he is proposing that the "back" exit onto Radon Road be redesigned to create a straight "shot" all the way down to route one near Stonewall Kitchen's rear exit. That would increase the desirability of using that route to access the subdivision.
11. Dylan noted that the "ideal" solution would be for the entrance road between Stonewall Kitchen and the Chamber of Commerce across from the Spur Road be continued straight up (through the existing wooded area) into the Davis property. The quid-pro-quo for doing so, would be to waive the requirement for access to York Street. Currently, most of that suggested area is private property.
12. The only direct relationship between the proposed Davis subdivision and the village plan would be sidewalk connections and multiple pedestrian/bicycle paths.
13. The group discussed methods of public communication such as email, and also the need to populate content of the committee's page on the town website (details not available as the audio recorder stopped).
14. Our next regular meeting will be at 4:00pm on Thursday, July 19<sup>th</sup> at the York Public Library.

Meeting adjourned at 11:10am

Respectfully submitted,  
Peter Smith, Secretary