

***Town of York ~ Village Study Committee  
Meeting Minutes ~ July 12, 2013  
York Public Library***

**Present:** Ron McAllister, Stu Dawson, Antonia DeSoto, Dawn Fernald, Gloria Gustafson, Scott Stevens, Lew Stowe

**Absent:** Christine Grimando, Joel Lefever, Pete Smith

1. Chairman Ron McAllister called the meeting to order at 8:35am.
2. A motion to accept the meeting minutes of June 21, 2013 passed following a minor change to the wording of the third step outlined in item #3 – *Proposed Outreach Strategy*.
3. The group reviewed and approved updates to the Outreach Strategy document which had been proposed at the previous meeting.
4. Ron described website opportunities that he has discussed with Chris Hartwell who is a web developer and who had already purchased the “YorkVillage.org” domain name on her own last year. She has been invited to our July 19<sup>th</sup> meeting to provide advice. The group discussed various ideas and concerns relative to the development of this proposed website
5. The group reviewed the five design drawings and the “Dawson” score sheet with the following results:
  - ~ change the score sheet document title to “*Committee Worksheet*”
  - ~ provide a return address to which participants would send completed worksheets
  - ~ reduce the number of design options to three choices
  - ~ include a drawing of the existing (unacceptable) conditions as a “base line”
6. In an attempt to reduce the number of options, Stu reviewed details presented on each of the design drawings with the group. It was agreed that legends and other notations are needed to clarify the information provided on the drawings.
7. The group discussed the need for professional assistance relative to graphical presentations and urban design. Stu suggested a candidate would be Todd Richardson of Saco. Ron will request funding for this professional support from the town as an initial use of the MDOT/MPI grant proceeds.
8. Ron will contact Christine to obtain base line drawings of the existing village.
9. Ron announced that the next meeting is scheduled for 8:30am on Friday, July 19<sup>th</sup> at the Grant House.

Meeting adjourned at 9:55am.

Respectfully submitted,

*Peter Smith, Secretary*