

***Town of York ~ Village Study Committee
Meeting Minutes ~ August 30, 2013
York Public Library***

Present: Ron McAllister, Stu Dawson, Antonia DeSoto, Dawn Fernald,
Gloria Gustafson, Christine Grimando, Joel Lefever, Scott Stevens,
Pete Smith, Lew Stowe, Dean Lessard

Absent: Ron Nowell

1. Chairman Ron McAllister called the meeting to order at 8:37am.
2. A motion to approve the meeting minutes of August 16, 2013 passed.
3. Ron reviewed the results of our joint workshop with the BOS, Planning Board and Historic District Commission on August 19th. The group consensus is that the meeting was very positive and represents a significant step forward for our project. It was noted that three BOS members were in favor of what we are now calling the “Town Common” option. The BOS authorized Dean Lessard to prepare an RFP for an engineering survey as a substantive component of our initial funding request.
4. Dean suggested that the area surveyed should be an extension of the area previously surveyed for the recent York Street project and should include a significant margin beyond the two-minute village boundary to reduce the likelihood of additional surveys being needed.
5. The group discussed the idea of using ground penetrating radar or something similar to research the infrastructure beneath the village center. Scott Stevens will contact Peter Sablock of Salem State College to discuss possible options.
6. After offering two minor revisions to the *Elements Survey Poll* form, the group deemed it to be complete and ready for use.
7. Christine will submit a funding request for website development/operation and for the production of the PSA video. We will wait to learn more about the cost of an engineering survey and preparation of CAD drawings before submitting those funding requests.
8. At Ron Nowell’s suggestion, Dean will reach out to Leon Moulton and Marvin Swain (prior DPW directors) and invite them to meet with us after we have obtained survey results and “Dig Safe” markings.
9. Christine offered to search for additional graphics that we could use for our PSA video.

Meeting adjourned at 9:58am.

Respectfully submitted,
Peter Smith, Secretary