

***Town of York ~ Village Study Committee  
Meeting Minutes ~ September 20, 2013  
York Public Library***

***Present:*** Ron McAllister, Antonia DeSoto, Dawn Fernald, Gloria Gustafson,  
Joel Lefever, Scott Stevens, Pete Smith, Lew Stowe, Dean Lessard  
***Absent:*** Stu Dawson, Christine Grimando, Ron Nowell

1. Chairman Ron McAllister called the meeting to order at 8:35am.
  2. Approval of meeting minutes for September 13, 2013 was postponed to the next meeting.
  3. Ron proposed that an information letter should go to property owners who will be impacted by survey activity. He and Dean will work together to do so.
  4. Dean informed the group about some of the prospective bidders for the survey and what they will produce in terms of documentation.
  5. Stu pointed out that he has a book of information about many of the impacted properties taken from GIS data in town hall. He will send a copy to Dean.
  6. Ron commented on the website sub-committee activity. For example, the *Elements Survey* will be used as part of the Survey Monkey function. Ron also distributed a proposed survey form which asks the respondent to “rank” the three design options. The group debated whether or not to include a “do nothing” option on this form.
  7. Plans for the MarketFest booth include asking attendees to “rank” their preference by dropping a ballot card into a voting box attached to each of the option diagrams. Each person will be given three cards numbered “1”, “2” and “3.” In addition, a sheet will be available for them to provide their email address if they want to get updates. Pete will get ballot boxes and make the ballot cards. Ron will get a banner for use at MarketFest and on voting day.
  8. The PSA sub-committee plans to rehearse their video production in early October.
  9. Dean updated the group on his progress obtaining the available DOT funding.
  10. Ron pointed out that most of the volunteer time slots for MarketFest are signed up for, but the end-of-day Saturday needs coverage. Joel, Pete and Ron will do the set up on Friday or Thursday night if the weather permits.
  11. Tony described meeting with some of the village property owners who expressed an interest in meeting with our committee sometime in the near future.
  12. Joel suggested that someone from First Parish Church should be on our committee. Scott noted that he is a church member and is considered as representing the church.
  13. Our next meeting will be at 8:30am on Thursday, October 3<sup>rd</sup> at the York public Library.
- Meeting adjourned at 9:41am

Respectfully submitted,  
Peter Smith, Secretary