

*Town of York ~ Village Study Committee
Meeting Minutes ~ December 13, 2013
York Public Library*

Present: Ron McAllister, Christine Grimando, Stu Dawson, Antonia DeSoto, Gloria Gustafson,
Scott Stevens, Pete Smith, Lew Stowe, Dean Lessard

Absent: Dawn Fernald, Joel Lefever, Ron Nowell, Rob Yandow

1. Chairman Ron McAllister called the meeting to order at 8:36am.
2. Meeting minutes for December 5th were approved as is.
3. The group welcomed Dustin Morrill from the LinePro surveying firm of Shapleigh, Maine. They have been contracted by the town to perform an “existing conditions” survey of York Village which will provide us with much needed base line information for planning and design.
4. Dustin explained the process that he intends to follow and answered many questions from the group which included the following information:
 - ~ the survey will begin early in January, depending on weather conditions;
 - ~ notices in letter form will be sent to all affected property owners (abutters and others);
 - ~ results should be available in approximately two months;
 - ~ the product will be CAD drawings, registry book/page references and other notes;
 - ~ drawings will include first floor elevations at building faces;
 - ~ the type of impervious surface material (cement, asphalt, granite, etc.) for roads, sidewalks and curbs will be shown;
 - ~ trees with a diameter of 6 inches or greater along the right-of-way (ROW) will be shown;
 - ~ Dean questioned the need for two versions of contours (NGVD and NAVD88);
 - ~ the product will be useful as a construction reference;
 - ~ any relevant available existing surveys will be included and referenced;
 - ~ Dean Lessard will be our project contact.
5. Dean noted that he will provide electronic ROW documents for Long Sands Road as well as surveys for several abutting properties, including Museums of Old York Remick Barn, Coventry Hall, York Library, York Hospital, Methodist Church, Cumberland Farms, etc.
6. Ron explained the latest status of the Hodgin parking lot issue and reviewed a memo that he plans to send to the York Board of Selectmen ASAP. It states that the VSC strongly recommends acquisition of the Hodgin property to be used for public village parking.
7. The group discussed on-going efforts to determine accurate counts of existing on-street and off-street public parking spaces. More work is needed to clarify these counts.
8. Pete noted that he had entered data from 68 Elements Opinion Poll forms from recent public events into Constant Contact through our web site. He also expressed an opinion that this tool would not be effective at collecting statistics on design option preferences.
9. Given recent accomplishments, Ron cancelled our meeting planned for December 20th.
10. Our next meeting will be at 8:30am on Thursday, January 2nd at the York public Library.

Meeting adjourned at 9:50am

Respectfully submitted,
Peter Smith, Secretary