

***Town of York ~ Village Study Committee
Meeting Minutes ~ May 9, 2014
York Public Library***

Present: Ron McAllister, Antonia DeSoto, Gloria Gustafson, Joel Lefever, Dean Lessard,
Pete Smith, Scott Stevens, Lew Stowe, Steve Burns

Absent: Stu Dawson, Ron Nowell, Rob Yandow

1. Chairman Ron McAllister called the meeting to order at 8:34 am.
2. Meeting minutes for April 25th were accepted as written. The Evaluation Grid was also reviewed and accepted after changing the fifth evaluator's name from Gloria to Tony.
3. Dean reported that LinePro's ground survey is still delayed due to Dustin's illness.
4. The group discussed the best way to manage upcoming consultant candidate interviews including scheduling, location, approach, committee preparations, and expected results.
5. Candidate interviews are scheduled for Thursday and Friday, June 5th and June 6th at 9:00 and 10:30 and then again on Monday, June 9th at 9:00. We will meet at 8:30 on each day to prepare for the interviews.
6. After the interview on Monday, June 9th we will meet in our normal format to review results of the interviews and attempt to identify our favorite candidate firm.
7. Dean proposed the following questions:
 - a) What capacity do you have for helping us with fund raising to support this project?
 - b) How will your firm manage the York Village Master Plan project?
 - c) Which staff will you utilize and which offices will have what responsibilities?
 - d) What project specific experience does the staff you're proposing have with managing public involvement and consensus building?
 - e) Have you ever presented a public meeting that involved a controversial project? What was the outcome? What did you do or say to overcome negative feedback?
8. Joel suggested that our questions might be grouped for clarity.
9. ***** Unfortunately, my recorder battery died at this point and I don't have any other notes.***
10. Our next meeting after the interview sessions, will be at 8:30 am on Friday, June 20th at the York Public Library.

Meeting adjourned at 10:08 am

Respectfully submitted,

Peter Smith, Secretary