

***Town of York ~ Village Study Committee  
Meeting Minutes ~ December 3, 2015  
York Public Library ~ Wheeler Room***

***Present:*** Ron McAllister, Toni DeSoto, Gloria Gustafson, Chris Hartwell, Dean Lessard,  
Robert Palmer, Steve Pelletier, Dylan Smith, Pete Smith, Scott Stevens, Lew Stowe

***Absent:*** Stu Dawson, Joel Lefever

1. Chairman Ron McAllister called the meeting to order at 8:33am.
2. Meeting minutes for November 19<sup>th</sup> were approved as written.
3. Ron noted that plans to participate in the York Christmas Parade were cancelled due to potential safety issues and lack of appropriate time to prepare.
4. Ron also reminded the group that the Planning Board will be holding its first public hearing on the proposed Village Zoning District ordinance on December 10<sup>th</sup>. This ordinance will go to the voters in May, 2016.
5. Also, the MDOT contract expense request related to the Master Plan will be coming before the BOS on December 7<sup>th</sup>. Regina explained what components of the project this MDOT administrative costs is related to. Dean pointed out that this administrative activity is required if we want to accept the KATCS funding.
6. Regina took over the meeting and presented a PowerPoint update on their Schematic Design and Design Development activity with the following status highlights:
  - ~ adjustments to the design schedule to fit MDOT procedures and requirements
  - ~ beginning to move the underground utilities plan forward
  - ~ updated storm water plans
  - ~ early work on lighting designs and initial coordination with the town Energy committee
  - ~ plans to complete 50% design by May 2016
  - ~ feedback from MDOT on the horizontal alignment design and in particular the primary intersection at York Street & Long Sands Road
  - ~ ratings of various level of service improvements for vehicle travel (including bikes)
  - ~ more specific crosswalk designs
  - ~ public parking revisions and improvements (currently resulting in a net loss of 10 spaces)
  - ~ details related to efforts to reduce the cost of underground utilities including location of eliminated poles, remaining poles, and other required structures, such as transformer boxes, pedestals, manholes covers, etc.
  - ~ streetscape improvements including sidewalk brick styles, period lanterns, benches, bicycle racks, trees and other structures.
7. Regina closed by asking the committee members to review the design documents she has provided and to contact her with any questions or concerns.
8. At Robert's request, Dean described the boundaries and context of "Phase 1" as the in-ground and primary surface modifications of the York Street / Long Sands Road intersection and its immediate surroundings.

9. Lew offered to have the village photos modified to eliminate the poles that will be removed so that we can see how the streets will look without them.
10. The group discussed options for keeping the public informed about the project progress and new details relative to the design and construction plans. Robert expressed concern about the limited amount of time we have to get the message across before the May election. In addition, he is concerned about the impact that construction activity will have on business owners in the village.
11. Dean described a "green infrastructure" system that he saw at the stormwater conference which involved street tree "wells" that allow storm water to be captured temporarily in order to feed the tree before going into the stormwater drainage system.
12. Our next regular meeting will be at 8:30am on Thursday, December 17<sup>th</sup> at the York Public Library.

Meeting adjourned at 10:32am

***Respectfully submitted,***

***Peter Smith, Secretary***