

***Town of York ~ Village Study Committee  
Meeting Minutes ~ June 16, 2016  
York Public Library ~ Wheeler Room***

***Present:*** Ron McAllister, Stu Dawson, Toni DeSoto, Gloria Gustafson, Chris Hartwell,  
Dean Lessard, Dylan Smith, Pete Smith, Lew Stowe

***Absent:*** Joel Lefever, Robert Palmer, Steve Pelletier, Scott Stevens

***Guest:***

1. Chairman Ron McAllister called the meeting to order at 8:35 am.
2. Meeting minutes for June 2<sup>nd</sup> were approved as written.
3. Ron noted that although everyone was eager to hear from Regina, she would not be at this meeting. At this point, she is frustrated by delays in dealing with MDoT who have now decided that they want an abutter's meeting in order to be assured that they understand any abutter's concerns. Steve Burns has directed Dean Lessard to arrange such a meeting ASAP. MDoT won't sign the administrative contract until after the abutters meeting has taken place.
4. At this point, Dean arrived and reported that he will be asking Regina and the consultants to arrange the abutters meeting in York. He asked the group to suggest the participants and the context of the meeting. It will be a presentation by the consultants followed by questions from the abutters and answers from the consultants and MDoT representatives.
5. Our understanding is that after this process is completed, there will be an official project kick-off meeting.
6. On behalf of the Friends of York Village, Pete reported that all expenses have been paid and the Friends fund balance remains at \$379.14
7. The group reviewed the draft of a "charter" for the future Village Revitalization Steering Committee which defines the VRSC's organization as well as its mission, goals, responsibilities and duties. A suggestions was made to change the wording of item #4 in the "Duties" section to read "Serve as adviser to the design consultants." A motion to approve the draft as amended was made by Lew, seconded by Chris and approved by unanimous vote.
8. Stu suggested that once the committee gets formed and all project participants are identified, some form of an org. chart should be developed to show inter-relationships, responsibilities and reporting hierarchy.
9. Dylan will prepare a Request for Action to the Board of Selectmen to create the new committee and to approve the proposed charter. In the meantime, our current committee will remain intact.
10. Our next regular meeting will be at 8:30am on Thursday, August 4<sup>th</sup> at the York Public Library.

Meeting adjourned at 9:10 am

Respectfully submitted,  
Peter Smith, Secretary